



# AGENDA

## Community Advisory Commission

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**Wednesday, January 4, 2017**  
Milpitas City Hall, Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. Roll Call:** Syed Mohsin, Oscar Leon, Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Michael Lee, Evan Bell, George Chen, Vishal Gandhi
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** January 4, 2017
- V. Approval of Minutes:** December 7, 2016
- VI. Public Forum**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VII. Announcements**

**VIII. Liaison Report**

**City Council Report:**

**IX. Business Items**

**A. Election of Chair and Vice Chair**

Per the CAC bylaws, the Chair and Vice Chair are to be selected at the first meeting of every calendar year.

**Recommendation:** Select a Chair and Vice Chair

**B. Spring Cleaning Day**

Every spring, the CAC selects a designated area within the city and holds a Spring Cleanup Day to assist local residents in overall aesthetic improvements of their neighborhood. In the past, the CAC has worked in mobile home parks and the Selwyn Drive neighborhood. Milpitas Cares is requesting that the CAC provide some areas that they can partner for the 2017 Spring Clean event.

**Recommendation:** Direct the Spring Cleanup Day subcommittee to work with staff and report back to the CAC at its meeting in February.

### **C. CDBG Public Hearing Process/Workshop**

The CAC holds its annual public hearing for Community Development Block Grant (CDBG) funding allocation in March and forwards its recommendations to the City Council. Staff will provide a workshop for any commissioners who feel the need for a review of the CDBG process.

**Recommendation:** Review CDBG Public Hearing Process and answer any questions the CAC may have regarding the funding allocation for CDBG FY2016-2017.

### **D. Tree Ordinance Review**

At the October CAC Council presentation, the Mayor requested that the CAC review the City's current Tree Ordinance.

**Recommendation:** Review the City's Tree Ordinance and provide feedback and comments.

## **X. Commissioners' Round Table**

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

### **Review Subcommittee Member Assignments and Update as Needed**

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|------------------------|--|
| Make a Difference Day: | Batilo, Mohsin, Lee, Sharma (A)          |
| National Night Out:    | Mohsin, Manassau, Truong, Chen (A)       |
| NBO Awards:            | Chen, Manassau, Rosario, Leon (A)        |
| Spring Cleanup Day:    | Sharma, Manassau, Bell, Batilo (A)       |
| Town Hall Meeting:     | Bell, Gandhi, Leon, Sharma (A)           |
| Tree Planting:         | Kathapurkar, Bilbao, Rosario, Mohsin (A) |

## **XI. Adjournment: to February 1, 2017**

### **KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public.  
Commissions, boards, councils and other agencies of the City exist to conduct the people's business.  
This ordinance assures that deliberations are conducted before the people and the  
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 Phone 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*